INSTRUCTIONS FOR VECTOR COURSES

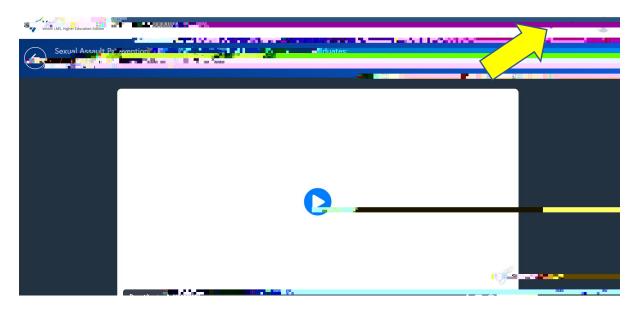
Lewis University is dedicated to preparing you for greater success both as a student and as a member of the community. As part of being a member of the Lewis community and an active participant in continuing our Sanctified Zone, you will have a special opportunity to impact the lives of your peers in

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- 3. You are not required to complete each course in one sitting, courses can be completed at your own pace. Your progress will be saved if you leave the platform and come back later. You can learn more by watching this <u>How to complete a course</u> video tutorial.
- 4. You must complete the final assessment with at least an 80% to complete the course. You can retake the assessment as many times as you need to meet this requirement.
- 5. Once you complete a course, you can download your certificate. Completion certificates can be downloaded from your dashboard, or from the course menu (see screenshots below). You find more instructions about how to print your completion certificate through <u>this tutorial</u>.

Prevention of	. Volitis y			
Full Course				
Title IX and Clery Act training that engages	undergraduate students in			REAL PROPERTY AND
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6. After completing each course, you must wait 20 days before you receive access to the follow-



TROUBLESHOOTING TIPS

<u>Do not</u> contact the help desk or the Office of Technology if you are having difficulties with your account. Vector is not managed through their office. If you forget your password, you can reset it through Vector Solutions <u>here</u>.

If you do not see a required course:

Vector Solution	In Courses assigned to you by your a state of the second state of
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MAIN Migli Constants	You do not have any training assignments that are currently active.
ACMIN Dashboard Training Plans	Please check back
Courses Reports Settings	Interested in Extra Training? You may have access to many more courses that cover a wide variety of topics. Please take the time to look over the look over
[→ Log Out	

1. Select "Extra Training" tab on the left-hand navigation pane

- 2. Select "Campus Prevention Network"
- 3. Scroll down to find the course you are looking for

If you are accessing training from a mobile device: Vector is compatible with many mobile devices; however, some users may have personal configurations that prevent certain courses from loading.